



# Application for Employment

Position(s) desired: \_\_\_\_\_

Date of application: \_\_\_\_\_

How did you learn of this opening?  
 \_\_\_\_\_

<b>Name:</b>	Last name	First name	Middle	Other names used	
<b>Address:</b> code	Number	Street	City	State	Zip
<b>Telephone number(s):</b> _____					

1. Are you at least 18 years of age?     Yes     No
2. Do you have legal authorization to work in this country?     Yes     No  
 (Verification will be required upon employment.)
3. Have you ever filed an application with Camp Fire USA before?     Yes     No  
 If yes, give date: \_\_\_\_\_
4. Have you ever been employed by Camp Fire USA before?     Yes     No  
 If yes, give dates and position(s) held: \_\_\_\_\_
5. Are there any days or times you will not be available to work?     Yes     No  
 If yes, please specify: \_\_\_\_\_
6. Can you travel if your job requires it?     Yes     No
7. Do you have any relatives, either by blood or marriage, who are currently working for Camp Fire USA?  
 Yes     No  
 If yes, indicate relative: \_\_\_\_\_ Relationship: \_\_\_\_\_
8. Have you been convicted of a crime in the last seven years?     Yes     No  
 If so, for what offense? When? Where? \_\_\_\_\_  
 (Conviction for a criminal offense will not necessarily preclude employment.)

**Equal Opportunity Employer**

## Education

### High School

1	Name	Did you graduate?		Describe course of study
		Yes	No	
	City, State			
2	Name	Did you graduate?		Describe course of study
		Yes	No	
	City, State			

### Undergraduate

1.	Name		Describe course of study
	City, State		
	Did you graduate?		
	Yes	No	
	Indicate type of degree or # of credits completed		
2.	Name		Describe course of study
	City, State		
	Did you graduate?		
	Yes	No	
	Indicate type of degree or # of credits completed		

### Graduate

Name		Describe course of study
City, State		
Did you graduate?		
Yes	No	
	Indicate type of degree or # of credits completed	

### Business or Vocational

Name		Describe course of study
City, State		
Did you graduate?		
Yes	No	
	Indicate type of degree or # of credits completed	

# Employment History

(Please give accurate, complete full-time and part-time employment record. Start with present or most recent employer.)

1.	Employer		Employed (Month/Year)		Job title: _____ Describe work: _____ _____ _____
	City/State/Zip		From	To	
	Telephone ( )	Supervisor's name	Salary/Wage		
	Reason for leaving		Starting	Ending	
2.	Employer		Employed (Month/Year)		Job title: _____ Describe work: _____ _____ _____
	City/State/Zip		From	To	
	Telephone ( )	Supervisor's name	Salary/Wage		
	Reason for leaving		Starting	Ending	
3.	Employer		Employed (Month/Year)		Job title: _____ Describe work: _____ _____ _____
	City/State/Zip		From	To	
	Telephone ( )	Supervisor's name	Salary/Wage		
	Reason for leaving		Starting	Ending	
4.	Employer		Employed (Month/Year)		Job title: _____ Describe work: _____ _____ _____
	City/State/Zip		From	To	
	Telephone ( )	Supervisor's name	Salary/Wage		
	Reason for leaving		Starting	Ending	

(If you need additional space, please continue on a separate sheet of paper.)

Please account for any time that you were unemployed by stating the nature of your activities:

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Summarize any job-related skills and qualifications acquired from employment or other experiences:

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**Please read carefully before signing this application**

I authorize Camp Fire USA to investigate all statements in this application and to secure any necessary information from all my employers, references and academic institutions. I hereby release all of those employers, references, academic institutions and Camp Fire USA from any and all liability arising from their giving or receiving information about my employment history, my academic credentials or qualifications, and my suitability for employment with Camp Fire USA.

I understand that my offer of employment may be contingent upon receipt of satisfactory reports concerning 1) my academic credentials, employment references, criminal history and, in some cases, a credit history, which are performed by an authorized employment research firm; and 2) pre-employment drug testing, performed through a certified drug testing laboratory. I further understand that any false or misleading statements will be sufficient cause for rejection of my application if Camp Fire USA has not employed me, and for immediate dismissal if Camp Fire USA has employed me.

I understand that nothing in this employment application, in Camp Fire USA policy statements or personnel guidelines, or in my communication with any Camp Fire USA officials is intended to create an employment contract with me. No promise regarding employment has been made to me, and I understand that no such promise or guarantee is binding upon Camp Fire USA unless it is made in writing and signed by the Executive Director.

In the event of my employment with Camp Fire USA, I will comply with all policies set forth in Camp Fire USA's policy manual or other communications distributed by Camp Fire USA. I also understand that Camp Fire USA has the right to modify its policies without giving me any notice of the changes. I understand that if an employee relationship is established, employment with Camp Fire USA is not for any specific time and may be terminated at will with or without notice or cause by the company or the employee may resign at any time for any reason.

I hereby acknowledge that I have read and understand the preceding statement.

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Signature of Applicant

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Date